



Application Form for
STATEMENT OF CONFIRMATION



Date: _____

The BUREAU DIRECTOR:

In accordance with Section 6 of Republic Act 4109 and in conjunction with Letter of Instruction No.1208, DAO 4:2008, DAO 5:2008, DAO 17-06:2017, their Implementing Rules and Regulations (IRR), and their future amendments, we hereby apply for Statement of Confirmation for our import shipment.

1. Name of Applicant Firm								2. Form of Organization	<input type="checkbox"/> Sole <input type="checkbox"/> Corp. <input type="checkbox"/> Others _____
2. Office Address	Bldg. No./Bldg. Name	Street	Brgy.	City/Municipality	Province	Region	Zip Code		
3. Contact Person								4. Sex	<input type="checkbox"/> M <input type="checkbox"/> F
5. Designation								6. Social Classification (e.g. Senior Citizen, PWD, Indigenous Person)	
5. Tel./Mobile No.								6. E-mail Address	
7. Warehouse Address	Bldg. No./Bldg. Name	Street	Brgy.	City/Municipality	Province	Region	Zip Code	8. Tel. No.	
9. Product Category	<input type="checkbox"/> Electrical & Electronic Products		<input type="checkbox"/> Mechanical/Building & Construction Materials			<input type="checkbox"/> Chemical & Other Consumer Products			
10. Imported Products								11. Reference Standard	
12. Brandname								13. Quantity	
14. Type/Capacity/Grade/Models									
15. Batch/Serial Nos.									
16. Value of Import								17. Invoice No.	
18. Name of Exporter									
19. Address of Exporter									
20. Name of Manufacturer									
21. Address of Manufacturer									
22. PS License No.								23. Validity Date	
24. Import Entry No.								25. Port of Discharge	
26. Voyage/Flight No.								27. Vessel/Carrier	
28. Bill of Lading/AirwayBill No.									
29. Name of Authorized Representative								30. Contact No. of Representative	
31. Address of Representative	Bldg. No./Bldg. Name	Street	Brgy.	City/Municipality	Province	Region	Zip Code		

It is hereby certified that the information supplied herein by the undersigned is true and correct. Further, the undersigned read, understood and agreed to the terms and conditions set forth in this application.

Printed Name and Signature of Importer/
Authorized Representative of Importer

Subscribed and sworn to before me this ____ day of _____ 20__ Affiant exhibiting to me his Residence Certificate No. _____ issued on _____ at _____.

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____

NOTARY PUBLIC

Attachments:

NOTE: All attachments must be certified true copy (Put ✓ if attached).

- | | |
|---|---|
| <input type="checkbox"/> Packing List | <input type="checkbox"/> Valid PS License Certificate and Scope of Certification |
| <input type="checkbox"/> Import Entry | <input type="checkbox"/> Latest Audited Financial Statement |
| <input type="checkbox"/> Commercial Invoice | <input type="checkbox"/> Production Records |
| <input type="checkbox"/> Bill of Lading/Airway Bill | <input type="checkbox"/> List of Distributors/Retailers |
| <input type="checkbox"/> Summary of Batch / Serial Numbers | <input type="checkbox"/> Proof of Minimum paid in Capitalization of Twenty Million Pesos (Php20,000,000.00) |
| <input type="checkbox"/> DTI Business Registration Certificate / SEC Registration Certificate | <input type="checkbox"/> Load Port Survey Report (LPSR) |
| <input type="checkbox"/> Special Power of Attorney / Board Resolution / Secretary's Certificate | |
| <input type="checkbox"/> Surety Bond, if applicable | |
| <input type="checkbox"/> Current proof of billing of office and warehouse | |

FOR DTI USE ONLY

Application Received and Checked by:

Product Certification Officer

Date & Time

Amount paid (in PhP):

- | | |
|-----------------------------------|------------------------------------|
| <input type="checkbox"/> 300.00 | <input type="checkbox"/> 7,800.00 |
| <input type="checkbox"/> 5,300.00 | <input type="checkbox"/> 10,300.00 |

O.R. No.: _____

**TERMS AND CONDITIONS
of the Statement of Confirmation**

1. The SOC Holder shall abide by R.A. 4109, E.O. 133: 1987, and E.O. 913: 1983 and R.A. 7394 and their implementing rules and regulations, and orders which the BPS issues in pursuance with its authority under law.
2. The SOC Applicant/Holder shall abide by Department Administrative Order (DAO) No. 4 Series of 2008, DAO No. 17-06 Series of 2017, their Implementing Rules and Regulations, and their future amendments.
3. The SOC Applicant/Holder shall abide by the terms and conditions stated herein.
4. The SOC Applicant shall give duly-authorized representatives of the BPS, DTI Regional/Provincial Offices or BPS recognized Inspection Bodies access during working hours to the declared warehouse for the purpose of inspection, inventory, and/or sampling.
5. The SOC Applicant/Holder agrees that all information stated in the application shall be treated as proprietary and regarded as confidential. The same shall not be disclosed to any third party without prior consent except those information indicated in the SOC certificate which is considered public document
6. The SOC Holder shall affix the PS mark only on certified product/s covered by the Certificate.
7. The SOC Holder shall ensure that its certified product conforms at all times to the particular standard and shall be liable for any damage caused by the said product to its consumers.
8. The SOC Holder shall not use the PS mark in any misleading manner.
9. The SOC Holder shall establish and maintain a system of product recall, and addressing complaints filed by its clients or customers concerning its certified products and shall maintain records thereof.
10. The SOC Applicant/Holder shall pay the applicable fees and charges as billed or stipulated by BPS, DTI Regional/Provincial Offices or the BPS Recognized Inspection Bodies and Testing Laboratories.
11. The SOC Holder shall comply with the Guidelines on the Use of the Certificates and Certification Marks.
12. Any infraction of these terms and conditions shall constitute sufficient grounds for the institution of administrative sanctions/fines against our company.